



ODYSSEY
CHARTER SCHOOL, INC.

Board of Directors

Jessicah Nichols, *Interim President and Secretary*
Thomas Cole, *Interim Vice President and Treasurer*
Sonja White, *Director*
Leslie Maloney, *Director*

Thursday, December 18, 2014, 5:30 p.m.
Meeting Minutes

The mission of Odyssey Charter School, working in partnership with the family and the community, is to help each child reach full potential in all areas of life. Our aim is to educate the whole child with the understanding that each person must achieve a balance of intellectual, emotional, physical, moral, and social skills as a foundation for life.

A. OPENING EXERCISES

- Call to Order & Establish Quorum – *The meeting was called to order at 5:30 p.m. Those in attendance were Jessicah Nichols, Leslie Maloney, and Thomas Cole in Brevard, and Sonja White in Orange County.*
- Pledge of Allegiance
- Adoption of the Agenda – *After three additional agenda items (Consent 6-8) were added, the agenda was unanimously adopted by Leslie Maloney; seconded by Thomas Cole.*

- B. PUBLIC COMMENT** (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time) - *Reggie Rodriguez of HLB Gravier presented the draft single audit and consolidated audit. Mark Shantzis presented the PNB Modification of Note Agreement. Mark stated that the bank is giving us a re-finance rate of 5% for the next 5 years, which will save the school \$60-\$70 or from \$33k/month to approximately \$28k/month.*

C. MANAGEMENT COMPANY REPORT

1. District requested mediation – *Constance informed the Board that Brevard has requested mediation due to ESE services and IDEA funding.*
2. Land use update – *Many residents were opposed to rezoning of the Wyoming property. The rezoning allowed the property to go to the bond-holders.*
3. Management fees – *Discussion postponed until January meeting.*
4. District Cash Flow - *Brevard will be continuing their plan to delay funding until they have received a distribution of state or federal funds.*
5. Other – *Constance informed the Board that Board Member, David Back, has officially resigned from the Board. She also gave a brief discussion about Odyssey Space Coast. There are several facilities that the management company is looking at.*

D. ADMINISTRATOR REPORT

1. Odyssey Preparatory Academy – *Reggie Revis gave a progress report for OPA. He also mentioned that the Parent Involvement Plan has been submitted.*
2. Odyssey Charter School – *Monica Knight mentioned in the Jr./Sr. high, 3 of the content areas above 70% class averages and Math at 62%. Wendi mentioned that all students were still working and educating during the week before the holiday. She mentioned that proficiencies are high at the elementary campus.*

3. Oasis Preparatory Academy – Valarie Thompson

- E. CONSENT AGENDA** (Items below are considered routine and will be approved in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which case the item(s) will be removed from the consent agenda and considered and placed on the Action Agenda) – *unanimously approved under one motion by Leslie Maloney; seconded by Thomas Cole.*

All School Business:

1. Approve the Minutes of the Odyssey Charter School, Inc. Board of Director’s Meeting for November 20, 2014 as presented.
2. Approve the Minutes of the Odyssey Charter School, Inc. Board of Director’s Meeting for December 10, 2014 as presented.

Odyssey Charter School Business:

3. Approve Tina Veltri and Marisa Moore to teach out-of-field in ESOL.
4. Approve employee holiday bonuses not to exceed \$35,000.
5. Approve Heinemann purchase of intervention materials in the amount of \$28,595.75.
6. Approve the Modification of Note Agreement with Pacific National Bank.
7. Approve the Draft 2013-2014 OCS Single Audit Report.
8. Receipt of the 2013-2014 Consolidated Audit.

Odyssey Preparatory Academy Business:

9. Approve the Monthly Financial Report for October 2014.

Oasis Preparatory Academy Business:

10. Approve the Monthly Financial Report for October 2014.

Odyssey Space Coast Academy Business: None

- F. ACTION AGENDA** (Items for Discussion by the Board)

1. Approve the *First Amendment to the Amended and Restated Bylaws*, which modifies the quorum requirement from majority to half of the Directors present, and also allows for the ability of a quorum to be met by Directors attending electronically. *After legal discussion with Melissa Gross-Arnold, OCS Attorney, Action Agenda Item 1 was unanimously approved under one motion by Leslie Maloney; seconded by Thomas Cole.*
2. Approve to amend the OCS, Inc. Policy Manual Governance section to reflect additional statutory requirements regarding disclosure of relatives and certain restrictions of employment of relatives, and also employee conflict of interest. *After legal discussion with Melissa Gross-Arnold, OCS Attorney, Action Agenda Item 2 was unanimously approved under one motion by Thomas Cole; seconded by Leslie Maloney.*



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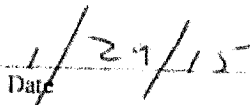
- G. **BOARD DIRECTORS' REPORT** - *The Board discussed changing the time of the January annual meeting to 5:15 p.m.*
- H. **ADJOURNMENT** - *The meeting was adjourned at 6:40 p.m.*

The undersigned hereby certifies that he/she is a Director and/or Officer of ODYSSEY CHARTER SCHOOL, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter schools sponsored by the said corporation

The minutes were adopted by the Board of Directors at a meeting held on January 29, 2015

ODYSSEY CHARTER SCHOOL, INC.
A Florida not-for-profit corporation

By- 
Approved By


Date